



*Members of:
American Institute of Certified Public Accountants
Virginia Society of Certified Public Accountants*

Materials provided are meant to be for informational purposes only, and these shall not be construed as investment, tax, or legal advice. Please feel free to reach out to us if you have any questions or need help in adopting these materials for your organization.

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**Part VI Q. 9b
Local Branches & Affiliates**

ABC Nonprofit organization has identified the following local, chapters, branches or affiliates:

- 1) Name of organization:
Contact person:
Address:
Nature of Activities:
How is control exercised

- 2) Name of organization:
Contact person:
Address:
Nature of Activities:
How is control exercised:

The activities of these organizations are under the direct control of ABC Sample Nonprofit Organization and as such are reportable as activities (1) under a group exemption dated xx/xx/xx with the Internal Revenue Service or (2) under the tax exemption of ABC Sample Nonprofit organization.

(If separately incorporated describe any requirements in the articles of incorporation or bylaws about its relationship with ABC)

These activities are required to conform to the tax exemption of ABC Nonprofit organization and as such require ABC to monitor the activities of the organization.

(Describe monitoring or control activities- be specific about how reports are obtained and reviewed or describe any manuals used to govern the organization's activities)